

**MINUTES OF THE CITY OF LAS VEGAS CITY COUNCIL WORK SESSION MEETING
HELD ON WEDNESDAY, JUNE 10, 2020 AT 5:30 P.M. IN THE CITY COUNCIL
CHAMBERS**

MAYOR: Louie A. Trujillo

COUNCILORS: David G. Romero
Joseph P. Baca
Michael L. Montoya
David A. Ulibarri, Jr.

ALSO PRESENT: William Taylor, City Manager
Casandra Fresquez, City Clerk
Scott Aaron, City Attorney
David T. Bibb III, Chief of Police

CALL TO ORDER

The meeting was called to order by Mayor Trujillo at 5:30 PM.

ROLL CALL

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

Mayor Trujillo asked for a moment of silence to join in solidarity with all 650 cities around the United States that are protesting violence and misuse of force on minority people, particularly black lives. Mayor Trujillo asked for a moment of silence for George Floyd's family and everyone who has been affected.

Mayor Trujillo advised the City has always been open and welcoming to everyone, all walks of lives and will never stop. Las Vegas is full of multi culture from people all over the world and is a very welcoming community.

APPROVAL OF AGENDA

Mayor Trujillo requested to amend the agenda to go into executive session right after presentations to discuss legal matters.

Councilor Romero made a motion to amend the agenda as requested by Mayor Trujillo. Councilor Montoya seconded the motion. Mayor Trujillo asked for a roll call. Roll Call Vote was taken and reflected the following:

Joseph P. Baca	Yes	David A. Ulibarri, Jr.	Yes
David G. Romero	Yes	Michael L. Montoya	Yes

City Clerk Casandra Fresquez re-read the motion and advised that the motion carried.

City Clerk Casandra Fresquez introduced the new Human Resources Director Donna Castro.

The Governing Body welcomed HR Director Donna Castro.

APPROVAL OF MINUTES

Councilor Ulibaarri, Jr., made a motion to approve the minutes for the May 13 and May 20, 2020 meetings. Councilor Romero seconded the motion. Mayor Trujillo asked for a roll call. Roll Call Vote was taken and reflected the following:

Joseph P. Baca	Yes	Michael L. Montoya	Yes
David G. Romero	Yes	David A. Ulibarri, Jr.	Yes

City Clerk Casandra Fresquez re-read the motion and advised that the motion carried.

PUBLIC INPUT

City Clerk Fresquez advised she did not receive any public input for the meeting.

PRESENTATIONS

Diego Trujillo with the San Miguel Complete Count Committee and Benny Ortiz gave a presentation regarding the 2020 Census Outreach. Mr. Trujillo spoke about the response rates, losses to the State, county and community and strategies developed to reach residents.

Mr. Trujillo spoke about the importance of Census related funding in the community and San Miguel County being a low response area. Mr. Trujillo advised there will be various incentive drawings at different locations around town for all those who want to file.

Discussion took place regarding how the City can help.

Councilor Montoya asked what the deadline was.

Mr. Trujillo advised it was extended to October 1st due to the coronavirus circumstances.

Councilor Baca advised he has concerns for the low response rate for San Miguel County and stated it's a good idea to have various people speak on the radio regarding the importance of the Census.

Mayor Trujillo gave a directive to City Manager Taylor to coordinate going to the radio stations to speak on the issue.

Discussion took place regarding the distribution of flyers, running ads in the Las Vegas Optic and possibly putting a laptop at the Senior Center and Utilities Department where people can access it.

Utilities Director Maria Gilvarry gave a brief presentation regarding the 2019 Drinking Water Quality Report for the City of Las Vegas. Utilities Director Gilvarry advised that the City of Las Vegas has excellent water and a great water source and all samples came back within or below standards in a good range.

Utilities Director Gilvarry advised the water is plentiful, of high quality and exceeds all EPA requirements.

Mayor Trujillo thanked Utilities Director Gilvarry for all her hard work.

Councilor Baca asked about scheduling a tour at the treatment plant for the Governing Body.

EXECUTIVE SESSION

Councilor Romero made a motion to convene into executive session for the purpose of discussing matters subject to the attorney client privilege pertaining to threatened or pending litigation in which the City of Las Vegas is or may become a participant, as permitted by Section 10-15-1 (H) (7) of the New Mexico Open Meetings Act, NMSA 1978. Councilor Ulibarri, Jr., seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Michael L. Montoya	Yes	David G. Romero	Yes
Joseph P. Baca	Yes	David A. Ulibarri, Jr.	Yes

City Clerk Casandra Fresquez re-read the motion and advised that the motion carried.

Mayor Trujillo advised they would make the executive session as brief as possible.

Councilor Romero made a motion to reconvene into Regular session after being in executive session for the purpose of discussing matters subject to the attorney client privilege pertaining to threatened or pending litigation in which the City of Las Vegas is or may become a participant, as permitted by Section 10-15-1 (H) (7) of the New Mexico Open Meetings Act, NMSA 1978, and advised only those matters were discussed and no action was taken. Councilor Montoya seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

David A. Ulibarri, Jr.	Yes	Michael L. Montoya	Yes
Joseph P. Baca	Yes	David G. Romero	Yes

City Clerk Casandra Fresquez re-read the motion and advised that the motion carried.

DISCUSSION ITEMS

1. The Lodgers Tax Advisory Board requests to use lodger's tax funding for the purchase of Marketing Software.

Lodgers Tax Chairman Krutik Bhakta advised the marketing software can help with marketing, video, animation and design for billboards or ads. Lodgers Tax Chairman Bhakta advised the software is about eighteen hundred dollars.

The governing body agreed to place the item as a consent agenda item.

2. The Lodgers Tax Advisory Board requests to use lodger's tax funding for NM True Advertising.

Lodgers Tax Chairman Krutik Bhakta advised they would be spending sixty thousand but getting eighty thousand matched back. Lodgers Tax Chairman Bhakta advised the board suggested using digital to be able to reach more people.

Mayor Trujillo gave a brief breakdown of what lodgers tax is and how it's used.

Councilor Romero asked how things were being done before without the software.

Lodgers Tax Chairman Bhakta advised the licensing probably expired and the software now is on a cloud base.

Councilor Romero asked about the purchase of two licenses and how to monitor if the license is placed on a personal computer for personal use.

Community Development Director Bill Hendrickson advised the software and license would be under the control of IT.

Councilor Romero asked if there were procedures in place to make sure it's not being used for home use.

Community Development Director Hendrickson advised that was correct.

Lodgers Tax Chairman Bhakta advised using monies towards the software to bring visitors into the community.

Councilor Romero thanked Mayor Trujillo for taking the items to council because the council was bypassed on a lot of items in the past.

Councilor Montoya thanked Lodgers Tax Chairman Bhakta for attending the council meeting and discussion took place regarding if the business community would be able to use the software.

Discussion took place regarding what approach the state will use for marketing and to align ourselves with what they're doing and also if it was true that Las Vegas was considering opting out of NM True.

Councilor Baca asked about why Las Vegas is never featured on tv commercials and he was advised it cost too much money and wanted to know if that was true.

Wid Slick advised last fall they applied and will be able to run the commercials on the NM True station this fiscal year.

The governing body agreed to place the item as a consent agenda item.

3. The Lodgers Tax Advisory Board requests to use lodger's tax funding for City Tourism and Film Tourism Websites.

Lodgers Tax Chairman Krutik Bhakta spoke about the upkeep and hosting of tourism websites such as vistlasvegasnm and the film website.

Councilor Romero asked who would be managing the websites.

Lodgers Tax Chairman Bhakta advised the media coordinator.

Councilor Romero asked what the procedures are for uploading things to the websites.

City Manager Taylor advised everything that is put on the websites gets his approval first.

The governing body agreed to place the item as a consent agenda item.

4. Resolution #20-25 to accept grant agreement, (Project No. LVS-20-02) for the purchase of Tractor Equipment for the Las Vegas Municipal Airport.

Public Works Manager Daniel Gurule advised the equipment is for a lawn mower to cut weeds around reflectors.

Discussion took place regarding the size of the lawn mower.

The governing body agreed to place the item as a consent agenda item.

5. Resolution #20-26 to apply for and accept grant offer on the Las Vegas Airport and award bid #2020-10, crack seal and marking to American Road Maintenance Inc. contingent on receiving a grant administered by the Federal Aviation Administration (FAA).

Public Works Manager Daniel Gurule advised he was seeking approval of resolution #20-26 to apply for and accept grant offer on the Las Vegas Airport and award bid #2020-10, crack seal and marking to American Road Maintenance Inc. contingent on receiving a grant administered by the Federal Aviation Administration.

Discussion took place regarding why it takes a company from out of town to do the work and also looking into including language in the contracts to hire people from Las Vegas.

Discussion took place regarding the possibility of having flights to Albuquerque and other areas.

The governing body agreed to place the item as a consent agenda item.

6. Resolution #20-28 to increase the budget of the Senior Center Program by \$11,700 thanks to an emergency assistance payment from San Miguel County to assist the seniors enrolled in the Senior Center Program in San Miguel County.

Senior Center Manager Wanda Salazar advised she received a call from the San Miguel County Manager Vidal Martinez asking if they needed any assistance for the seniors. Senior Center Manager Salazar advised she thought seniors needed toiletries and non perishable items to avoid them having to go out in public. Senior Center Manager Salazar advised it was difficult during the COVID-19 situation to find certain items but they have begun to disperse items to the seniors.

City Manager Taylor advised it is money from the County and all they are doing is accepting money to help people.

The governing body agreed to place the item as a consent agenda item.

7. Publication of Ordinance 20-03, amending the current Fire Code.

Deputy Fire Chief Steven Spann advised the previous ordinance was outdated and so they wanted to bring an updated ordinance that the State Fire Marshal adopted and also in addition will establish a fire prevention and enforcement bureau. Deputy Fire Chief Spann advised there would be an addition to the ordinance that would include a fire marshal position and a fee and penalty schedule to enforce the codes in the City.

Discussion took place regarding the different types of permits that would be issued through the Fire department and who would have the position of the fire marshal.

The governing body agreed to place the item as a consent agenda item.

8. Resolution #20-27, a resolution to adopt a municipal records retention schedule and email retention guidelines.

City Clerk Casandra Fresquez advised the schedule was developed to provide a uniformed retention schedule for the Clerk's office. City Clerk Fresquez advised they were using the State Records and Archives schedule which was very difficult to manage and determine what series records belonged to. City Clerk Fresquez mentioned the Clerks from the Municipal League put the schedule together which follows all State statutes.

The governing body agreed to place the item as a consent agenda item.

Discussion took place regarding older minutes and if they were archived.

ADJOURN

Councilor Baca made a motion to adjourn. Councilor Montoya seconded the motion. Mayor Trujillo asked for a roll call. Roll Call Vote was taken and reflected the following:

David A. Ulibarri, Jr.
David G. Romero

Yes
Yes

Joseph P. Baca
Michael L. Montoya

Yes
Yes

City Clerk Casandra Fresquez re-read the motion and advised that the motion carried.



Mayor Louie A. Trujillo

ATTEST:



Casandra Fresquez, City Clerk